

**WEST KINGSDOWN PARISH COUNCIL**  
**Minutes of the Meeting of the Planning Committee and General Purpose Committee held on**  
**Monday 20th August 2018 at the Old School Hall at 7.30pm**

**PLANNING COMMITTEE**

Members: Cllr Watchorn (Chairman), Cllr Illingworth (Vice Chairman), Cllr Codling,  
 Cllr Land, Cllr Stoneham, Cllr Mrs Richards, Cllr Yarnold, Cllr Stoneham.

**Apologies** Cllr P Bosley, Cllr I Bosley, Cllr Christie and Cllr Holdstock

**Declarations of Interest**

**Planning:**

**SE/18/02376/LDCEX: Field North of garden Cottage, Cotmans Ash Lane:** Confirmation that the 3 stables and fencing on the land used for authorised equestrian purpose are lawful. **Comment**

**SE/18/02466/FUL:63 Southfields Road:** Office/Warehouse. **Comment**

**Appeal APP/G2245/W/A8/3201100 SE/17/03408/FUL Oaklands London road.** Subdivision of plot, clearance of existing outbuildings and erection of a single storey two bedroom dwelling. This has gone to appeal against Sevenoaks District council to refuse permission. Written representations **NOTED**

**SE/18/02576/MMA 15 Ashen Grove:** Amendment to 17/00384/HOUSE: No objection

**Minutes of the General Purpose Committee held on**  
**Monday 20th August 2018 at the Old School Hall at 7.30pm**

Members: Cllr C Yarnold, (Chairman), Cllr Illingworth (Vice Chairman),  
 Cllr Codling, Cllr Land, Cllr Stoneham, Cllr Mrs Richards and Cllr Mrs Watchorn.

**Apologies:** Cllr P Bosley, Cllr I Bosley, Cllr Christie and Cllr Holdstock

**Declarations of interest:** There were no declaration's declared

**Correspondence:**

**18/12 KALC.**

KALC have teamed up with the Kent Resilience Forum, the Environment Agency, Kent County Council, the Medway Flood Partnership and the FRAMES Programme to provide a FREE workshop on community resilience.

The workshop is being held on **Saturday 6 October at the Angel Centre, Angel Lane, Tonbridge TN9 1SF**. Registration is from 9.00am, with the workshop starting at **9.30am and ending at 2.00pm**. Lunch and refreshments are provided.

**Does your community know what to do in: a flood; heavy snow; power outage; or a severe storm? Come along and find out: how other communities are tackling their priorities and challenges; what resources are available; and how the emergency responders and voluntary sector can help.**

Further details are set out in the attached flier and draft programme.

To book a place on this FREE workshop, please visit the KALC website at [www.kentalc.gov.uk](http://www.kentalc.gov.uk)

Cllr M Stoneham and Cllr A Illingworth to attend

**RECEIVED**

**18/13 Street names:**

SDC have received back our comments regarding the naming of new houses at Stacklands. The Clerk has also discussed the houses on the London road at the junction of Millfield Road. These have been named as 1-5 Barrowfield Mew London Road.

**RECEIVED**

**Footpaths:** No reported problems

## Burial ground seats

Requests to place a seat in the burial ground should be made to the Council in writing or by email.

1. The application must contain details including a photograph of the proposed bench.
2. Only two or three seater benches constructed teak or a similar hard wood from sustainable resources are permitted.
3. Although the applicant may express their wish as to its position the final decision will rest with the Council.
4. Benches may have a carved inscription on the top rail or a metal or hard plastic plate attached thereto.
5. If a plate is requested details of the material to be used is to be submitted with the application.
6. The inscription shall give the name of the deceased, date of birth and date of death.
7. Installation shall be by means of galvanised metal -hooks set into concrete pads under the legs at each end of the bench.
8. The cost of the bench and its installation shall be the responsibility of the applicant.
9. Decoration – vases, ornaments, wind chimes, balloons or any other similar items are not permitted and will be removed without notice.
10. The bench shall be available to be used by any person visiting the burial ground and cannot be reserved solely for the owner.
11. Placement of the bench is **granted for a ten year** period. (The bench remains the property of the applicant who will be wholly responsible for its maintenance.)
12. Applicants are reminded that the Burial Ground is not secure. The Council will not be responsible for any damage howsoever caused.
13. If at any time , in the opinion of the Parish council the bench becomes unsafe to use or in poor condition then the applicant must repair it or if beyond repair remove it within one month of being notified by the Council.
14. Should the Council wish to temporarily remove or permanently re-site the bench it will meet the cost of so doing. The applicant will be given one month's notice of the Council intentions except in the case of an emergency, when if necessary, the Council will act without notice.
15. Contacting the owner – the Council will use the address, email address or phone number supplied at the time of the application. It is the applicant's responsibility to notify the Council of any change of these details in a timely manner.

### Other points

Some Councils charge a fee.

### Define maintenance

Current rules and regulations were attached for members and it was proposed by Cllr Stoneham and seconded by Cllr Land that the regulations required updating to include benches. The above suggestion was accepted with a minor amendment which will be submitted to the next General Purposes Committee for agreement. **ALL IN FAVOUR**

### Use of Gamecock Field

The Clerk had been approached by lady asking to use the Field at The Gamecock meadow to run a ladies Boot camp. There is a boot camp three times a week already using the site but this one is different as its ladies only and less Army style boot camp, Members were happy that the boot camp should be allowed and the Clerk would speak to the lady regarding days to avoid a clash with the current user, the provider would have to have their own insurance and not using Parish Council infrastructure. **AGREED**

### School Lane garden

#### Highways England have responded to the letter to Land they owned at the School Lane Garden

Highways England is responsible for the trunk road network in England. I can confirm that Highways England does show as holding title to the land in question, held in title K936967. It was acquired for the construction of the A20 when the road was a part of the trunk road network.

This road has now been de-trunked so is no longer part of the trunk road network.

By virtue of Section 265 of the Highways Act 1980, the de-trunking order has transferred ownership of the highway and the subsoil of the A20 to the local highway authority (LHA). This means that ownership vests in the LHA even though Highways England remains the registered owner. The transfer of registered proprietorship is just an administrative exercise that has not yet been undertaken.

Ownership, maintenance and responsibility for the operation of this road transferred to the LHA when the road was de trunked.

The Clerk has contacted Kent County Council who have no knowledge of ownership. These comments have gone back to Highways England who are going to start the process of changing over ownership as they can only transfer to a Local Authority and then Parish Can approach Kent County Council for ownership transfer.

**DIARY FOR OCTOBER TO SPEAK TO CLLR BRAZIER**

**West Kent Extra:**

The contract with West Kent extra is nearing the original end date (September) of the initial agreement in regards youth delivery in West Kingsdown.

West Kent Extra report the programme is going really well with some great engagements happening and they would love to continue this progress so was wondering what your thoughts were in relation to extending the project further.

Members are to discuss the future of youth services in West Kingsdown

The Cost of a year's youth group with West Kent Extra as providers was £3,675.51 The clerk to find out the cost for the coming year and bring it back to General Purpose Committee meeting in September. **AGREED**

**Report from West Kent Extra :**

The West Kingsdown club has been having a successful turnout with on average 15 young people turning up each week. Sessional workers have worked closely with them and joined them in detached sessions during the hot weather periods to get to know the young people and gather information about what they want. Mostly they would still like to help gain funding to renovate the 'WKD The bus room' with some new equipment. This is great news as the young people have started to really take ownership and are willing to not only suggest but also be involved in making positive changes.

Sessions have included fun games, training & employment sessions such as CV writing and interview preparation, drug and alcohol awareness, art sessions and food making nights. The response has been good but the engaged young people tend to be the same each week and we are working on getting new young people to join and be involved by working detached at the start or end of sessions to ensure the local youth are aware that we are open and what they can get involved in.

It has been a positive last month and aim to build on this progress.

**Finance:**

The Council had received a total of £3,369.65 and it was proposed through the Chair that cheques totalling £5,410.34 to be paid.

It was noted that for the second month running a timesheet had not received from the Caretaker and therefore for the second month only the Clerk had not been able to pay the caretaker.

**CCTV:**

The Gamecock meadow have had a couple of incidents in the car park, or village hall car park. Broken glass in the Adizone and stake park. When the matters had been reported to the police and the CCTV looked at the number plate at the main gates can't focus on the number plates. Also currently the camera on the library building cannot zoom into activity on the access road and skatepark areas. A quote has been received by Caught on Camera so that a camera can zoom along the access road, the skatepark areas and elsewhere on the site. The second camera to recognise number plates.

The cost to fit the PTZ camera I demonstrated to you last week is £310 + vat

Number plate camera the cost would be £450.00 + vat

It was proposed through the Chair to recommend to the Full Parish Council to accept and have installed. **ALL IN FAVOUR**

**Football season 2018/19**

The last remaining Adult Kingsdown Racers have folded and currently we currently have no Saturday teams. The Clerk has contacted the league to see if any teams require a pitch.

**Parish Council Meeting Agenda Items**

To consider matters Councillors wished to place on the Agenda of the next Parish Council meeting.

Defibrillator update.

Bus shelter

Bus 429 runs on a Sunday and stops at Brands Hatch. Cllr Stoneham said he would raise this at the next Brands Hatch Liaison meeting.

**Meetings**

**Wednesday 22nd August Sevenoaks District Council Local Plan** at 7.30 at Old School Hall School Lane.

**September meetings**

**Monday 10th September: General Purpose committee meeting** at 7.30 at Old School Hall School Lane.

**Wednesday 26th September: Planning meeting and Full Parish Council meeting** at 7.30 at Old School Hall School Lane.

**Meeting closed at 9pm**