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**WEST KINGSDOWN PARISH COUNCIL**

The Pavilion  
London Road  
West Kingsdown  
TN15 6BZ  
19th September 2018

I hereby summon you to attend the Parish Council Meeting of West Kingsdown Parish Council to be held in the Main Hall, Old School, School Lane, West Kingsdown commencing at 7.45pm on **Wednesday 26th September 2018** to transact the following business.

Clerk to the Council.

Members of the Parish Council: Cllr M Stoneham (Chairman, Cllr Yarnold (Vice-chairman), Cllr I Bosley, Cllr Mrs P Bosley, Cllr V Codling, Cllr G Christie, Cllr Miss J Holdstock, Cllr A Illingworth, Cllr D Land, Cllr Mrs M Richards, Cllr Mrs J Watchorn.

**Members of the Public and Councillors who wish to raise matters.**

**Planning Agenda**

1. Apologies for Absence:

2. Declarations of Interest:

3. Plans:

**SE/18/02690/FUL: Field North of Garden Cottage, Cotmans Ash:** Erection of two ( fouling ) stables.

**SE/18/02728/FUL: Homestead, 38 Ashen Grove Road:** Proposed replacement dwelling, engineering operation to form large pond with stream and new driveway following demolition of existing dwelling and garage.

**SE/18/02729/FUL: Homestead 38 Ashen Grove Road:** Proposed replacement dwelling, engineering operation to form large pond with stream and new driveway following demolition of exiting dwelling and garage.

**SE/18/02853/HOUSE: Oak Lodge, Botsom Lane:** Demolition of existing conservatory. Erection of first floor front extension with balcony and single storey rear extension with roof lights. Alterations to fenestration.

**West Kingsdown Parish Council Wednesday 26th September 2018**  
**Parish Council Meeting**  
**Agenda**

1. Apologies for absence.

**2. Declaration of Interests relating to items on the Agenda**

**3. Minutes of Previous Meetings:**

To approve as a correct record the MINUTES of the Planning Committee Meeting held on Wednesday 25th July 2018, as attached.

To approve as a correct record the MINUTES of the Parish Council Meeting held on Wednesday 25th July 2018, as attached.

To approve as a correct record the MINUTES of the Planning Committee Meeting held on Monday 20th August 2018, as attached.

To approve as a correct record the MINUTES of the Planning committee Meeting held on Monday 20th August 2018, as attached.

To approve as a correct record the MINUTES of the Planning committee Meeting held on Monday 3rd September 2018, as attached.

To approve as a correct record the MINUTES of the Planning committee Meeting held on Monday 10th September 2018, as attached.

To approve as a correct record the MINUTES of the General purpose committee Meeting held on Monday 10th September 2018, as attached.

#### **4. Any Urgent Business**

The Chairman to rule that any business received since the despatch of the Agenda, by reason of special circumstances, be considered, in order to avoid any undue delay and have up to date information.

#### **5. Diary Item:**

**Maplebank Poultry Farm.** Alleged decontamination operation being run, some new construction in progress: no further information has been received

#### **6. Footpaths:**

##### **BR292:**

The London Golf Course are arranging a site meeting with Mr Barry regarding reported obstructions.

#### **7. Correspondence:**

##### **18/09 Kent County Council's 'Household Waste Recycling Centre (HWRC) Consultation'**

This consultation will help us deliver the Kent Waste Disposal Strategy and seeks views on the proposal to implement a charging policy for non-household waste materials including soil, rubble, hardcore and plasterboard, deposited at Kent HWRCs.

The 8 week consultation is available until Thursday 1 November 2018, and we would like to invite you to comment.

The consultation questionnaire and supporting documents can be found at [www.kent.gov.uk/wasteconsultation](http://www.kent.gov.uk/wasteconsultation)

Your views are important to us and we look forward to receiving your comments.

Could we also ask for your support to promote the consultation please? We have sent you 2 posters and some postcards which should be arriving shortly via the post, and would be very grateful if you could display these, where appropriate, to encourage responses from local residents. We have a small supply of these promotional resources available, if you would like further copies please do not hesitate to contact us.

**The consultation runs from 6th September to 1st November 2018.** [www.kent.gov.uk/wasteconsultation](http://www.kent.gov.uk/wasteconsultation)

##### **18/10 Brands Hatch resident's day**

Charities and similar organisations in the local community are invited to apply for a grant from the money raised at the 2019 Brands Hatch Residents/Villagers Day. The exact date of this event is still to be confirmed, but is likely to be early February 2019.

Applications should be submitted via e-mail to Brands Hatch at [brandshatch@msv.com](mailto:brandshatch@msv.com). The deadline for applications is Friday 2 November 2018.

The total sum raised in 2018 was in excess of £5,000.

If the total requested exceeds the sum raised then in the first instance priority will be given to those who have not previously had a grant or did not have a grant in 2018.

An application for a grant from the same organisation will not be considered if they are still holding the previous grant.

A decision as to the distribution of grants will be made by the Brands Hatch Liaison Group prior to the Christmas holiday.

If the total of the grants approved exceeds the sum raised each grant will be reduced proportionately, the opposite will apply if the sum raised exceeds the total requested.

Successful applicants will be invited to attend the Residents Day.

##### **18/20 Remembrance parade:**

Notification has been received that road closures in West Kingsdown as applied for have been approved for the Remembrance parade on Sunday 11th November.

#### **8. Burial ground seats:**

Amended version for Members to consider and to be added to the burial ground rules and regulations. Further amendments were agreed that Cllr Stoneham make and it would be an agenda item at Parish Council for formal adoption. Attached for members to read.

#### **9. Burial ground Works:**

Members are to note that works are due to start on approved works on Friday 5th October

**10. Grounds contracts:**

Invites to tender for the ground Contract for 2019-2022 will be going out from 16th October Tenders will be going out

**11. From the Village Hall Management Committee:****12. Memorial Garden, School Lane**

KCC plan to tidy up the boundary hedge on their land cutting off the low branches overhanging the grass and the pavement by the bus stop. They will also remove an old tree stump and a dead hawthorn. They are happy with the post and rail that we have put in the hedge line and had also noted the gate that had been created. KCC will do this work and they may do more work later between the hedge and the boundary fence which belong to the neighbour.

**13. Tree Next to Innsdale, School Lane :**

**A resident voiced concern and at the July meeting it was agreed that the Clerk should contact SL Treecare and ask them to take a look**

**SL Treecare is as follows**

We have looked at the Oak tree next door to Innsdale , from the road only.

The tree in question is on the roadside and pressed up against the boundary with Innsdale. The tree is a full mature Oak tree with a crown that extends well over the front corner of the property, which includes a carport or similar.

There would appear to be only a tiny smattering of relatively small dead wood within the crown of the tree.

From the ground, no defects were seen that would be a cause for concern.

It is normal for Oak trees to continually shed material, acorns, leaves, twigs and occasionally slightly larger but in general non harming larger bits of branch.

What can't be ruled out is rarely, an Oak tree can drop an apparently health branch (called 'Oak branch drop'). The preventative measures for this are to lightly reduce the affected portions of the crown, though if this is not proved to be necessary it could be argued that it shouldn't be done.

A reduction of this sort will not stop the tree in any case dropping the bits as mentioned above so in this instance would not be worth doing.

Other options would include cutting back to the boundary. This would be unacceptable visually for tree health and would set an unacceptable (in my eyes) precedent.

Likewise, felling the tree.

Quote to carry out these works is as follows

**Oak on Roadside by Innsdale, School Lane, West Kingsdown**

Remove significant dead wood from the tree, particularly over Innsdale and the highway.

Climb check the crown for any defects that would affect the highway or Innsdale and

make a recommendation for any further works for safety.

Stack arisings within the woodland.

SN CW

Roadside works, Hi Viz, signs, cones

access to Innsdale required.

£195.00

**Subtotal £195.00**

VAT £39.00

**Total £234.00**

**14. Finance** Details to be tabled**15. Audit:**

The external audit has been completed by PKF little John LLP: There was only one comment and that related to the Sevenoaks Authority giving the wrong precept figure to the auditors which resulted in the Clerk confirming the amount and send evidence that the Parish Councils precept figure was correct on the form.

**16 Defibrillator:**

The Clerk applied and has recently received an email stating that the Council had been successful in obtaining a Defibrillator, the Clerk is now in disunion with the area Co op team regarding having this placed inside the Co Op ( the co op has been first choice to locate it in due to the long hours it remains open and daily ) but it appears at this stage the co ops regional office have slowed the process down and to date have not made a firm agreement to place one in their store.

**17. Oak Tree, burial Ground:**

Members need to arrange a site meeting to agree which tree is to be removed and also to arrange a working party to tidy the Burial Ground.

**18. Newsletter items.**

**19. Matters arising:**

**20. Bus Shelter:**

The quote has been received to report the bus shelter with two ply wood panels, beading and architraves and fittings, prime, undercoat and gloss where necessary for the sum of £116.

Members are reminded the office will be closed from Monday 1st October and will reopen on Tuesday 16th October.

**21. Dates of Next meetings**

**General Purpose Committee Meeting: Monday 8th October : 7.30pm Old School Hall, School Lane.**

**Parish Council Committee Meeting: Wednesday 24th October : 7.30pm Old School Hall, School Lane.**

**22. Ancillary Post for Members**