

WEST KINGSDOWN PARISH COUNCIL
Minutes of the meeting of the Planning Committee and General Purpose Committee held on
Monday 21st August 2017 at the Old School Hall at 7.45pm

PLANNING COMMITTEE

Members: Cllr Watchorn (Chairman), Cllr Codling,
Cllr Illingworth, Cllr Stoneham, Cllr Mrs Richards, Cllr Yarnold.

Apologies: Cllr I Bosley and Cllr P Bosley Cllr Land, Cllr Holdstock and Cllr Christie

Declarations of Interest: Cllr Codling for item relating to 31 Hever Road

3. Planning:

SE/17/02253/HOUSE: Mansarde, Kingsingfield Road: Single storey rear extension, new door and window to west elevation and internal alterations. Comment

SE/17/00131/FUL: Parkwood Knatts Valley Road : Erection of a 3 bedroom detached bungalow. Objection

SE/17/02467/FUL: Two Chimneys St Clere Hill Road: Proposed conversion of a storage building to a four bedroom House. No objection

SE/1702483/HOUSE: 31 Hever Road: Erection of a single storey side extension, rear conservatory. Erection of a first floor with pitched roof and roof lights. Comment

SE/17/02300/LDCPR: Ivydale Knatts Valley Road: Erection of a new summer house/ tool shed and erection of a new garage/workshop.

SE/17/02448/HOUSE: 3 Hever Road : single storey rear extension and demolition of garage removal of brick flower bed to widen alleyway. No objection

GENERAL PURPOSE COMMITTEE

Members: Cllr C Yarnold, (Chairman), Cllr Illingworth (Vice Chairman), Cllr Codling,
Cllr Stoneham, Cllr Mrs Richards, Cllr Mrs Watchorn.

Apologies: Cllr I Bosley and Cllr P Bosley Cllr Land, Cllr Holdstock and Cllr Christie

Declarations of Interest.

3. Correspondence:

A) Staff changes at SDC

Nicola Clinch, from Planning Enforcement, and Graham Grove from the Legal team have both retired. Nicola's role is currently being covered by Carol Humphrey, the Development Manager. If you were at the last Clerk's Forum, you will have met Martin Goodman, who is the Head of our Legal and Democratic Services. Following Kevin Tomsett's departure, Alex Dawson has been appointed to the Emergency Planning function, among other responsibilities. You may have heard of the very sad death of Claire Perry, our Licensing Manager. The Council will be trying to recruit to this post shortly. **RECEIVED**

B) AONB:

The beautiful landscapes of the western Kent Downs are well known to you all. As part of our partnership work to conserve and enhance these beautiful places we have commissioned a review of the Landscape Character Assessment of the Kent Downs Area of Outstanding Natural Beauty (AONB).

Landscape Character Assessment is an important approach to describing and understanding the special qualities of the landscape so that we have a basis on which to care for them in the future. This is the first full review for over 20 years and as part of the work we wish to understand what has changed and what we should do in response.

This work will be an important part of the statutory review of the Kent Downs Area of Outstanding Natural Beauty Management Plan <http://www.kentdowns.org.uk/guidance-management-and-advice/management-plan>

We are keen that Parish Council representatives join us along with other stakeholders for the very first stage of the review on: Monday, 18th September, 13.00 – 16.30, a light lunch will be provided at 13.00. Otford Village Memorial Hall, High Street, Otford, Kent, TN14 5PQ

Please let us know whether you can attend so that we can cater for you and please feel free to contact me or Tim Owen at the AONB Unit if you wish to discuss or have any questions or comments and please feel free to forward this email to colleagues you think may be interested. Cllr Richards and Cllr Watchorn to attend . Clerk to book the places. **RECEIVED**

C) Sevenoaks District One You Service:

‘One You’ is here to help you get back to a healthier you, supporting you to make simple changes towards a longer and happier life. ‘One You’ provide tools, support and encouragement every step of the way, to help improve your health right away. You are not alone – ‘One You’ can help you make small changes yourself, or with friends and family. ‘One You’ is the place to go to find out about weight management or exercise classes, personalised health trainers, to get help to cut down on drinking or to quit smoking. To access these services please visit www.sevenoaks.gov.uk/health or call 0300 0200636.

Other news:

Our Health team is promoting health walks across the District and if your parish doesn't already have one and would like to set one up, Anton Tavernier-Gustave will be very pleased to be contacted on 01732 227121 or anton-tavernier-gustave@sevenoaks.gov.uk **RECEIVED**

D) Local Ambulance service:

An invitation to attend the SECamb Annual Members meeting on Thursday 28th September 2017 at Ditton Community Centre. The meeting is open to all members, patients, staff, volunteers and the public. If you would like to attend please register online by visiting <https://www.surveymonkey.co.uk/r/AMM17> **RECEIVED**

Footpaths:

SD271: Reminder there is a hearing taking place in the Village Hall on Tuesday 22nd August, starting at 10am following the application to divert a footpath in Rushetts Road. **RECEIVED**

Neal Road:

The contractor was approached by the neighbour of 101 Neal Road and asked not to cut the grass, as it is claimed it attracts youngsters congregating on the land and looking into the garden. The Contractor agreed whilst on site to leave a 3 ft strip. This is for members to clarify and instruct the contractor of the Councils wishes. The land had been added to the original contract for fortnightly cuts to make and keep it looking nice and tidy. Members agreed that the grass should be maintained in accordance with the original contract as the Council would need to prove that they had maintained it to claim adverse possession. **RECEIVED**

Housing needs:

A reminder to Members there was to be a meeting arranged for September the 8th at 2pm to receive a presentation from Tessa O'Sullivan from Rural Housing and Gavin Missions of SDC. Before the information is recorded at a formal Public meeting. This is to take place for members only at the Pavilion. **RECEIVED**

17/04 Recreation ground:

The gates are being left open as a trial until October. The resident who complained about parking in front of his drive has reported positive feedback, although he claims there are still the odd one or two that are not parking within the park. The Gatekeeper has commented it is taking him longer to open both gates and secure all there gates open with padlocks. **DIARY OCTOBER**

Gamecock Goal Posts:

A quote had been received to rub down and repaint the four Adult Gal posts for a price of £280. If the quote is accepted, Members are asked to consider should works to be completed mid-week or to wait till the end of Season in May 2018. It was proposed through the chair that this should now be left until the end of the season and paint when they could be lifted out of the ground. **ALL IN FAVOUR**

Finance:

It was proposed through the Chair that cheques totally £7,489.12 be paid **ALL IN FAVOUR**

Burial Ground fence:

A quote has been received from C Luke to take down the wire fence as you enter the vehicle gate, to use a machine to push back vegetation and then the repair and replace the fence. The area to be cleared would be from the gate right down the bend to the left where the bench is. The quote is in the sum of £250. Members agreed that they would look in next year's budget as it was felt currently it didn't require doing and that this quote had not been requested by the Council. **ALL IN FAVOUR**

Burial ground:

A date was arranged for Wednesday 13th September at 9.30am to carry out a working party in the Burial Ground.

Recycling/ Compost – Burial Ground:

CLr Yarnold had discussed with David Diboll regarding securing the concrete post of the compost bin with wire to strengthen the bin. The compost area would be looked at by members at the working group day.

Library:

Proposed realignment of opening hours at West Kingsdown Library

KKC are reviewing the opening hours of a number of our libraries across Kent including West Kingsdown Library, with the aim of making our service opening hours more attractive to the local community needs.

We are proposing to change the pattern of opening hours. The total number of hours open would remain the same.

The proposed opening hours are based on usage data and staff's knowledge of the local community. This would provide a more consistent service for customers as visitor statistics indicate that the library regularly has minimal visits after 5.00pm. It is anticipated that the proposed earlier opening times would be more convenient to a wider customer base.

Current Opening Hours	Proposed Opening Hours
Sunday closed	Sunday closed
Monday closed	Monday closed
Tuesday 12.00-18.00	Tuesday 9.00-14.00
Wednesday closed	Wednesday closed
Thursday 13.00-17.30	Thursday 12.00-17.00
Friday 9.00-13.30	Friday 9.00-14.00
Saturday 10.00-14.00	Saturday 10.00-14.00

We are engaging with our customers through feedback questionnaires - which are available in the library - to learn their views on the proposals until the 27th of August, during opening hours.

Members asked the Clerk to comment that there are afternoon groups that uses the library and although the proposal to change hours wouldn't see a decrease in the number of hours it was open it would see an afternoon lost when these groups are popular.

ALL IN FAVOUR

Church Road: Disabled Access

An Notification had been received from SDC for a disabled bay for easier Parking in Church Road the map showed where the proposed bay would go. This was noted by members. **RECEIVED**

Tesco Bags for Life:

The following email had been received:

We are delighted to let you know that your application to the Tesco Bags of Help Grant Scheme has been successful and your project will be put forward to a customer vote in Tesco stores during September and October 2017.

What happens next?

Your project along with the other two successful projects in your region will go forward to a vote in Tesco stores where their customers will decide the outcome by voting for their favourite project each time they shop. Voting will take place from Friday 1st September to Tuesday 31st October and we will notify you by the end of November 2017 confirming the amount of funding you will receive. The project with the highest number of votes across your region will receive up to £4,000, the second placed project up to £2,000 and the third placed project £1,000. If you are first in the vote, you will receive the amount that you requested in your application.

Please note, before the vote starts we will email you a list of stores taking part in the voting on your project so please do not contact us about this.

Communications Guidance

Please see below a link to communications guidance on how to promote your project during the voting period, which all successful groups will be required to follow. Once the vote has taken place, you will be contacted by a local Bags of Help Enabler who will be on hand to provide you with support in delivering your project. However, please do let us know if you have any queries in the meantime by getting in touch with us on 0121 237 5780 or contact us by email at tescobagsofhelp@groundwork.org.uk

<https://www.groundwork.org.uk/sites/tescocommunityscheme/pages/tesco-bags-of-help-communications-guidance-sept-ew>

If you wish to discuss any aspect of this email please do get in touch with the Tesco Bags of Help team on 0121 237 5780 or contact us by email at tescobagsofhelp@groundwork.org.uk

It was agreed that an article could go into SEKAM and Cllr Richards would send some information over to the Editor and also she would look at the publicity material received, so that we could maximise the number of residents that were aware of the Bags for Life award to West Kingsdown. The shop allocated to us would be the Riverhead Branch. **RECEIVED**

PCSO Policing areas:

There had been a reallocation of PCSOs and the area they cover. Many of the PCSO (Police Community Support Officers) are having larger area to be responsible for. West Kingsdown Parish Council will receive two PCSOs: Pete Jones and Jane Wright but these will not just cover West Kingsdown and Fawkham they will also have Sevenoaks North, Eynsford, Otford and Shoreham as their Patch. **RECEIVED**

Remembrance Sunday:

Cllr Stoneham had submitted the Council's application for the road closures to the KCC, Kent & Medway Police and SDC. It has been copied to Brands Hatch and West Kingsdown Royal British Legion for information. A copy of the application is filed in the office if anyone wished to peruse it. Its receipt has been acknowledged by KCC and SDC. **RECEIVED**

Pavilion Ramp:

A request for a ramp into the Pavilion had been received to allow wheelchair users to access the building. Two quotes have been obtained

1. Rollaramp £48.84 inc VAT + delivery
2. Careco £59.99 Inc VAT + Delivery

Both are for a 2 ft long folding ramp

It was proposed through the Chair that a ramp be purchased, accepting the quote of £48.84 plus VAT. Cllr Richards asked if there would be a risk assessment? This would be included as part of the risk assessment for the building, in this case, The Pavilion. **ALL IN FAVOUR**

Skate Jam 30th September - at the Gamecock:

This is being run by West Kent Communities. It is an event aimed at 8-25 year olds and their families. The theme of the day is "Healthy Lifestyles" and will include healthy eating, exercise and sport events.

The idea for the event was decided by the young people of West Kingsdown who wanted a local Skate Fest. We have enrolled the support of some professional skate instructors who will give tutorials and run competitions for the young people on the Skate ramps, while those who do not want to skate will be enjoying food, music and stalls run by local organisations. There will be prizes and awards for those taking part.

Other organisations attending include; Charlton Athletic who will teach football skills, Challenge Troup the Army cadets who will give some information about their organisation and run some activities, Sevenoaks District Council who will bring along the smoothie bike and discuss healthy eating and exercise, The Kenward Trust who give advice and information on the risks of drugs and alcohol, Get It who advise on sexual health, West Kingsdown boxing club (although they have not yet confirmed), Supajam who are a music organisation that can get young people educated in the music industry, Graham Upton who is a professional Graffiti artist and can either work with the Young People on an art project on the skate ramp or do individual pieces of work that they can take home. We will also have a BBQ, an ice cream van and hopefully a band organised by Supajam.

There will be an online ticketing system (tickets are free) so we can gauge numbers and as an incentive to do this each person will receive a free T-Shirt, entry to the raffle and free BBQ.

We also think we will invite local schools and organisations like Imago, Young Kent and Salus and ask them if they would like to run a stall.

They have asked the following and members are asked to consider.

We have a graffiti artist who attends a lot of our events with young people, his name is Graham Upton and works for Sevenoaks District Council. He has done some lovely projects in Edenbridge with our young people, one of these is a mural at the train station with the images of the route. It was a community based piece of work and one that has livened up a rather dismal and depressing part of our town.

After seeing your Skate Ramps and the Graffiti on them I wondered whether it would be a possibility to invite Graham to do a piece of work there? This project would work well with the theme of the Skate Jam, improve the appearance of your skate park and encourage the Young people of West Kingsdown to get creative and take some pride in their community. Let me know your thoughts.

Secondly, I would like to hire an ice cream van for the event, is there a West Kingsdown one we can use? I have a contact in Sevenoaks but thought we could try a local company first.

The communication from West Kent Communities was accepted and members would try to attend for some of the event and show support.

RECEIVED

SDC Local Planning

Local Plan - Issues and Options Consultation 2017

www.sevenoaks.gov.uk/issuesandoptions

The current consultation runs from 3 August until 5pm on 5 October

The first step to forming the new Local Plan is to ask people who live, work and relax in the District for their opinions. We have tried to identify the 'issues' that the District will face over the next twenty years, based on the evidence we have gathered so far, and suggest 'options' for dealing with them. We are consulting on the high-level strategy for the future development of the District, rather than consulting on the future of individual sites, which will take place in early 2018.

How you can have your say:

Please complete our online Local Plan survey.

Every household in the District will be sent a copy of the survey and an 'In Shape' magazine providing further details on the consultation

You can also read the full Issues and Options consultation document online and respond to the Technical Consultation

Hard copies of the documents are also available at Sevenoaks District Council offices (Argyle Road, Sevenoaks) and libraries across the District

We will run another series of place-making workshops at the start of September, with local representatives (i.e. town and parish councils together with local members). Invites will be sent out shortly but please put the relevant date in your diaries:

- Mon 4th September North-West (Hextable Heritage Centre), 7.30-9pm (covering Swanley, Hextable, Crockenhill, Badgers Mount, Halstead, Knockholt)
- Tue 5th September North-East (Village Association, Centre Road), 7.30-9pm (covering HK and South Darent, Fawkham, Hartley, Ash-cum-Ridley, West Kingsdown)
- Wed 6th September South (Rickards Hall, Edenbridge), 7.30-9pm (covering Edenbridge, Cowden, Hever, Chiddingstone, Leigh, Penshurst)
- Thurs. 7th September Darent Valley (Shoreham Village Hall), 7.30-9pm (covering Farningham, Eynsford, Shoreham, Otford, Kemsing)
- Thurs. 7th September Sevenoaks (SDC conference room), 7.30-9pm (covering Sevenoaks, Riverhead, Dunton Green, Sevenoaks Weald, Seal)
- Fri 8th September Upper Darent Corridor (Westerham Hall), 7.30-9pm (covering Westerham, Brasted, Sundridge, Chevening)

We are also running a number of drop-in sessions during September for the general public:

- Monday 11th September 2-8pm at Sevenoaks District Council, Argyle Road, Sevenoaks, TN13 1HG
- Tuesday 12th September 2-8pm at Edenbridge Town Council, Rickards Hall, Edenbridge, TN8 5AR
- Wednesday 13th September 2-8pm at Swanley Town Council, St Marys Road, Swanley, BR8 7BU
- Thursday 14th September 2-8pm at Westerham Town Council, Russell House, Market Square, Westerham, TN16 1RB
- Friday 15th September 5-8pm at New Ash Green Village Association, Centre Road, New Ash Green, DA3 8HH

Cllr Richards and Cllr Watchorn expressed an interest in attending and the planning brochure for the Local Plan was given to Cllr Watchorn to review. **RECEIVED**

Recreation Ground Annual inspection:

The Inspection had been carried out and a copy of the report received. The Clerk will review the report and alert Councillors if there is a high risk to persons using the equipment identified by ROSPA. **RECEIVED**

Fluorescent Vests:

Cllr Yarnold commented he had seen other areas using these jackets for the use of Councillors or volunteers and he felt it would be good to enquire of the costing of them. The Clerk was asked to investigate costs and bring back to GP meeting. **AGRRED**

Summer Playscheme:

Cllr Stoneham had attended the play scheme on a day when 28 children had attended, there were fewer than previous years however all the children were having a good time. This scheme is supported through our grant scheme each year. **RECEIVED**

Brands Hatch Liaison Meeting:

Cllr Stoneham had attended the recent meeting, there were no planned tree works or planning applications due and no noise complaints had been received. August Bank Holiday Monday would be one of their quiet days. Fireworks and truck racing would take place on 5th November. **RECEIVED**

Goalmouths Gamecock:

Grenville Bint reports that he is not able to put soil in the goal mouths now the season has started. He suggested that should you require the work then it should be done at the end of the season when the goal posts would need to be removed and the areas could be fenced off. **DIARY APRIL/MAY**

Parish Council Meeting Agenda Items:

To consider matters Councillors wished to place on the Agenda of the next Parish Council meeting. There were no items raised.

Dates of Meetings:

Monday 11th September: Planning and General Purpose Committee. Meeting at 7.45 at Old School, School Lane.

Wednesday 27th September 2017 : Planning & Parish Council Meeting at 7.45pm at the Old School, School Lane

Meeting closed at 9.14pm