

WEST KINGSDOWN PARISH COUNCIL
Meeting of the Planning Committee and General Purpose Committee to be held on
Monday 11th September 2017 at the Old School Hall at 7.45pm
A g e n d a

PLANNING COMMITTEE

Members: Cllr Watchorn (Chairman), Cllr Bosley (Vice Chairman), Cllr Mrs Bosley, Cllr Codling,
Cllr Christie, Cllr Miss Holdstock, Cllr Land, Cllr Illingworth, Cllr Stoneham,
Cllr Mrs Richards, Cllr Yarnold, Cllr Stoneham.

1. Apologies: Cllr I Bosley and Cllr P Bosley

2. Declarations of Interest

3. Planning:

SE/17/02757/HOUSE: Merrivale Rushetts Road: Erection of single Storey rear extension.

SE/17/00066/ENF: Woodside, Rushetts Road: Enforcement against appeal: Without planning permission, the making of a material use as a dwelling house and a dance school with residential courses including overnight accommodation.

TPO: TPO/06/2017: Tree preservation order in Botsom Lane

Outlining planning - Contact has been made from Architect Peter Evans he has spoken to SDC who have provided a positive response to my pre-application enquiry for a development of seven 2-bedroom flats with associated car parking and amenity area in Fawkham Road. The planning officer has suggested that the housing need survey and the Clerk will provide the architect with this when it is formally adopted by the Parish Council, any comments the Council has asked if you have now completed and analysed your Housing Needs Survey as this would be useful when determining the planning application. Councillors are asked if there is anything from the outline.

GENERAL PURPOSE COMMITTEE

Members: Cllr C Yarnold, (Chairman), Cllr Illingworth (Vice Chairman), Cllr I Bosley, Cllr Mrs Bosley,
Cllr Christie, Cllr Codling, Cllr Miss Holdstock, Cllr Land, Cllr Stoneham, Cllr Mrs Richards,
Cllr Mrs Watchorn,

1. Apologies: Cllr I Bosley and Cllr P Bosley

2. Declarations of Interest.

3. Correspondence:

17/36: First Aid Course

Information has been received regarding first aid courses

Our new Citizen Aid courses are proving very popular with lots of interest so if you'd like to learn how to protect yourself in an emergency such as a knife attack, gun attack or bombing then this is the course for you. We can run these at your premises or have open courses available at all our centres.

Turning to workplace First Aid, if you are looking to run a course at your offices then we can help you and, generally, can offer you the date of your choice as we have a pool of highly qualified and experienced trainers available; please call or email us to discuss your needs.

Alternatively, if you only have one or two people that need training at a time then our open, or public, courses may suit your needs and we run regular open First Aid courses in Orpington and our next course dates are below. If you want to see our full course diary or book on-line then please go to our website www.thefirstaidteam.co.uk

Citizen Aid (half-day)

29th September

£45.00 per person plus VAT

A dedicated course at your premises costs £275.00 plus VAT for a maximum of 12 people

Emergency First Aid at Work (one day)

2nd October

£75.00 per person plus VAT

A dedicated course at your premises costs £425.00 plus VAT for a maximum of 12 people.

First Aid at Work (3 days)

6th, 7th, 8th November

£210.00 per person plus VAT

A dedicated course held at your premises for up to 12 people costs only £1200.00 plus VAT

First Aid at Work Requalification (2 days)

2nd & 3rd October

£170.00 per person plus VAT

A dedicated course at your premises for a maximum of 12 people costs £820.00 plus VAT

We also run open courses in Canterbury, Hastings, Maidstone & Tunbridge Wells

Feedback from a Basic Life Support & Defibrillator course in Hastings on 1st September: 'Good pace. Extra knowledge given when asked' Mr. LW

17/37 Flood Training Course.

Please see details of a Flood Warden Demonstration Day on Saturday 7th October 2017, organised by the Environment Agency and the Kent Resilience Forum.

Your Councillors may wish to attend.

The Environment Agency and the Kent Resilience Forum have also asked if you could use your own communications channels to promote this event.

The deadline to register is Friday 22 September, full details below and attached.

4. Footpaths:

5. Football Goals:

At the meeting on 21 August we came to the view that we should do nothing further about the football goals until the end of this season. Since then there has been a development. On Saturday 19th August Kevin Turner an official of the local Kent County Football Association [KCFA] League in which the Racers play visited the ground to watch the friendly match. In the course of his visit he looked at the pitches and the goal posts. A copy of his letter which is attached is self-explanatory.

Essentially work needs to be done on the goals as soon as possible to ensure that KCFA teams can continue to play league matches on them. In particular the cross-bars on the pitch nearest the Pavilion need to be straightened. Since this is not practicable it means that they will have to be replaced. This will resolve the other points with regard to the corrosion and post sockets. The other set of goal posts also require attention.

A pair of new goal posts with sockets that match the existing can be obtained from markharrod.com for £585 plus £65 for delivery [both excl. VAT].

Valentine D’Rosario is confident that if we go ahead and replace the goal posts on the pitch nearest the Pavilion this season and agree to replace those on the other pitch before the next season starts then the KCFA will accept this and allow their teams to play on our pitches.

Doing this will ensure that the Racers can continue to play in West Kingsdown for the foreseeable future.

Alex advises that about £869 remains in the old GMMC bank account which will be paid to the council in the near future.

6. Recreation Ground:

A copy of the report is attached via email for Members there was nothing reported as high risk

7. Housing needs:

Members attended a meeting September the 8th with Gavin Missons and Tessa O`Sullivan to discuss the housing needs survey, Members are to consider formal adoption.

8. Finance: Cheque to be reissued for Tom Collins.

9. Defibrillator update:

A meeting took place with Tony, Premises Manager of Wards, and Ed Friend (landlord) on Thursday 7th September. He is now happy with the proposal and will take it to his MD on 21st Sept and get back to us. Because of the dropped ceiling in Wards it is suggested that the electricity supply is run externally to the back of the building to connect to their supply. Ed Friend is OK with this. They are also considering to sponsor the cost of the electricity for the cabinet as it is considered that the cost will be minimal.

10. CIL

Sevenoaks District Council (SDC) adopted its Community Infrastructure Levy (CIL) in February 2014, and began charging on liable developments since August 2014.

CIL is a charge on development where the amount received by the Council is dependant on the size and location of the development and also the type of development proposed. The money collected through CIL can **only** be spent on Infrastructure and the spending of this money is managed by Sevenoaks District Council as the charging authority. The Council has recently agreed its Governance arrangements and has now opened the bidding process to the CIL Spending Board.

Please see the attached pro-forma and letter on how to bid for additional CIL funding.

I have also enclosed all previous information that we have sent with regards to CIL as well for your information. Further information regarding CIL and what CIL can be spent on (listed in our Regulation 123 List) can be found at https://www.sevenoaks.gov.uk/info/20075/community_infrastrucure_levy/285/what_is_cil_and_when_does_it_apply.

Please note that the deadline for CIL bids will be **Friday 1st December 2017**.

Should you have any further questions about CIL or the bidding process, please do not hesitate to contact me on 01732 227000 or please email cil@sevenoaks.gov.uk.

11. Youth provision

We are ready to start delivering at long last! Thank you for being patient during the process of navigating through the issue of lack of applicants.

Kathryn (newly appointed youth worker) is still in the process working her notice at her current job and will be able to start with us on 25 October 2017.

So as not to delay the opening of the clubs any longer, we are planning to start delivering next week – on 13 September in New Ash Green and on 14 September in West Kingsdown. Please see the flyer for West Kingsdown (attached). The New Ash Green flyer will be the same with the relevant dates/times. I just need the West Kingsdown logo- so if this could be forwarded to me as soon as possible- that would be great as we need to get these printed off by Thursday so that they can be distributed.

We have managed to pull in some of our sessional staff to cover the period before Kathryn starts. (Please see staffing rota below)

We are fully staffed for the West Kingsdown club now as Kim Salvage will be the youth worker there. Kim is local and works at our 8-12s club in West Kingsdown on Wednesday evenings. For the first few weeks – she will be attending mandatory youth work training every other Thursday, so Cheryl will be covering her for those periods.

For the New Ash Green club Lucy Moore-Smith will be the youth worker working with Kathryn and Roxanne will be covering Kathryn until she starts.

Date	Club	Staff member	Staff member
13.09.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
14.09.2017	West Kingsdown	Keith Rowell	Cheryl Banks
20.09.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
21.09.2017	West Kingsdown	Keith Rowell	Kim Salvage
27.09.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
28.09.2017	West Kingsdown	Keith Rowell	Cheryl Banks
4.10.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
5.10.2017	West Kingsdown	Keith Rowell	Kim Salvage
11.10.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
12.10.2017	West Kingsdown	Keith Rowell	Cheryl Banks
18.10.2017	New Ash Green	Roxanne Frost	Lucy Moore-Smith
19.10.2017	West Kingsdown	Keith Rowell	Kim Salvage
25.10.2017	HALF TERM		
26.10.2017	HALF TERM		
01.11.2017	New Ash Green	Kathryn Craig	Lucy Moore-Smith
02.11.2017	West Kingsdown	Kathryn Craig	Kim Salvage
08.11.2017	New Ash Green	Kathryn Craig	Lucy Moore-Smith
09.11.2017	West Kingsdown	Kathryn Craig	Cheryl Banks
15.11.2017	New Ash Green	Kathryn Craig	Lucy Moore-Smith
16.11.2017	West Kingsdown	Kathryn Craig	Kim Salvage
22.11.2017	New Ash Green	Kathryn Craig	Lucy Moore-Smith
23.11.2017	West Kingsdown	Kathryn Craig	Cheryl Banks
29.11.2017	New Ash Green	Kathryn Craig	Lucy Moore-Smith
30.11.2017	West Kingsdown	Kathryn Craig	Kim Salvage
CONTINUES			

As we were due to start the contract on 1st July – and clearly this has not happened due to the trouble we had with recruiting, we need to decide what action to take regarding delivery.

Due to this delay – we are 30 hours per club plus two activity days (which were to take place in the summer holidays) behind schedule – so 43.5 hours in total per club.

The options that I see going forward are these:

- Option one: Review contract finish date and alter to 13.09.2018 to allow one full year of delivery.
- Option two: Offer an additional seven full Youth Work activity days during the holiday periods to make up the hours.

Having looked at the year ahead- the second option is difficult to achieve as far as we are concerned- but could just about be managed. Option one would be the preferable option and easier to manage and execute.

Perhaps you could discuss with the relevant PC members and let me know what you would like to do

12.Skatefest: Saturday 30th September.

This is an event aimed at 8-25 year olds and their families. The theme of the day is “Healthy Lifestyles” and will include healthy eating, exercise and sport events.

The idea for the event was decided by the young people of West Kingsdown who wanted a local Skate Jam and festival. We have enrolled the support of some professional skate instructors who will give tutorials and run competitions for the young people on the Skate ramps, while those who do not want to skate will be enjoying a free BBQ, music and an ice cream van! There will be prizes and awards for those taking part.

5.

Other organisations attending include; Charlton Athletic who will teach football skills, Challenge Troup the Army cadets who will do an obstacle course and climbing wall activity, Sevenoaks District Council who will bring along the Smoothie Bike, New Ash Green Rugby Club who are running activities, The Kenward Trust who give advice and information on the risks of drugs and alcohol, Get It who advise on sexual health, West Kingsdown boxing club who are bringing a transportable boxing ring! and Graham Upton who is a professional Graffiti artist and will be working with the young people to re paint the skate ramps. We will also have a BBQ, an ice cream van and music.

Our event begins at 2pm, if you could arrive by 1pm to set up that would be great, If you need any more time to set up we shall be there from 12 noon.

If anyone has a particular preference to where they are position on the field please let me know, I will then draw up a map of the venue.

13. Parish Council Meeting Agenda Items

To consider matters Councillors wished to place on the Agenda of the next Parish Council meeting.

14. Dates of Meetings:

Wednesday 27th September: Planning and Parish Council Committee. Meeting at 7.45 at Old School, School Lane.

Monday 9th October 2017 : Planning & General Purpose Meeting at 7.45pm at the Old School, School Lane