

**WEST KINGSDOWN PARISH COUNCIL**

Minutes of the Parish Council meeting held on Wednesday 28th June 2017  
at the Old School Hall, School Lane, West Kingsdown

**Members present :** Cllr M Stoneham (Chairman), Cllr C Yarnold (Vice Chairman), Cllr I Bosley, Cllr Mrs P Bosley, Cllr V Codling, Cllr G Christie, Cllr A Illingworth, Cllr Mrs M Richards, Cllr Mrs J Watchorn.

**In attendance:** Mrs L Harrison – Clerk to the Council & Mr R Barry – Footpaths Officer, 2 members of the public and Cllr Brazier (KCC).

*Cllr M Stoneham in the Chair.*

**Members of the Public and Councillors who wish to raise matters**

**Advertising boards:**

Mr Barry commented on the number of advertising boards, in and around the village. Also the “ to let” signage that was some way from the to let property. There was advertising signage in the central reservation as well. Mr Barry reported that he believed that Parish Councils have the power to remove. This would be looked into by the Clerk.

**Advertising board Fawkham Road:**

Mr Birley reported the lottery advertising board on the frontage of a shop in Fawkham Road. Children were reported to have to walk into the road to get round the sign. The Clerk would report these to Sevenoaks District Council and look back at the history as this had been previously reported in 2016.

**Silver canisters :**

There was a report of number of used small gas canisters around Hazeldene Close. This would be reported to the Community Warden and Police Community Support Officer.

**Brands Hatch signage:**

Signage put out at London Road for larger meetings at Brands Hatch was reported to cause a visual impairment for cars pulling out of Pells Lane.

**Flytipping:**

A sofa was reported at Hills Lane/Knatts Valley Road, this would be reported to Sevenoaks District Council.

**Knatts Valley Road:**

The road surface was reported in a bad state, this would be reported to Kent County Council.

**Defibrillator:**

Cllr Richards asked for an update on the progress of this project to install one at Hever Road. Cllr P Bosley replied that the premises manager had replied to correspondence and the project was progressing.

**Botsom Lane Trees:**

Cllr Christie reported some overhanging trees in Botsom Lane adjacent to his property. This would be reported to Kent County Council.

**Speed watch:**

Cllr Yarnold commented on the mobile speed camera project, where a camera is located in several identified places around the village adding that he was prepared to move the camera around. Cllr Brazier commented that he would get in touch with the Clerk with the details so that this could be arranged.

**Planning Committee Meeting**

*Cllr. Mrs J Watchorn in the Chair.*

**Apologies for Absence:** Cllr Land and Cllr Holdstock

**Declarations of Interest:** There were no declarations of interest declared

**Plans:**

**SE/17/01906/CONVAR: Knockmill, Tinkerpot Lane:** Variation of condition number 2 of SE/16/02524/HOUSE demolition of boundary and erection of a new wall with amendment to the existing condition being changed to read material to be used shall be new red rubber/soft red bricks and flint and to be in accordance with the submitted plans. Erection of a 2 bedroom bungalow and alterations to existing bungalow, dividing existing site and new parking areas on each plot and a driveway to allow vehicular access to both of them. No objection

**SE/17/01632/HOUSE: 129 Hever Avenue:** single storey UPVC conservatory. Comment

**SE/17/01803/HOUSE: 3 Hever Road :** Demolition of the garage to facilitate the erection of a single storey rear and side extension with vaulted ceiling and skylights (roof will be higher on extension than the existing roof) alterations to fenestration. Comment

**SE/17/01885/FUL: 17 Ashen Grove Road:** Demolition of existing dwelling. Erection of replacement dwelling and associated works. Comment

**SE/17/00804/FUL: Lynwood Knatts Valley Road:** Erection of two small stable buildings comprising 3 stables and a haystore/tack room, provision of manure store and creation of a ménage. Objection

**Appeals:**

**APP/G2245/W/17/3170535. Land north west of Eagles Farm, Crowhurst Lane:** Change of use of land to provide 4 mobile homes and 4 day rooms with access drive, hardstanding and space for 4 touring caravans and use of land for grazing horses. This appeal will be held on 30th August at 10am at SDC Conference room. Cllr Watchorn and Cllr I Bosley to attend.

**Parish Council Meeting**

***Cllr M Stoneham in the Chair.***

Apologies for absence: Cllr Land and Cllr Holdstock

**Declaration of Interests relating to items on the Agenda:** Cllr Christie for bus shelters & Cllr Yarnold for paving at the Gamecock.

**Community Wardens reports:**

It has been a very productive time for me in my role as a Community Warden in West Kingsdown and surrounding villages that I would very much like to share with residents.

My role as a Community Warden provides a frontline visual presence within the community and aims to build community confidence and reassurance.

As part of my role I have a responsibility to liaise with other agencies and the community as a whole to provide support and guidance.

I am now recognised as a Champion in the fields of Dementia, Scam Awareness and Mental Health. This in turn enables me to support those who may be experiencing difficulties or may need signposting to the relevant support agency. I am also available to deliver training in Dementia and Scam Awareness.

One of my main aims is to promote community cohesion to avoid social isolation and loneliness.

I have been actively involved in the initiating of local support groups which have included the West Kingsdown Memory Cafe, Hartley Carers Cafe and Hartley Community Luncheon Club.

I have recently been involved with working with a Dementia Focused Working Group to promote Fawkham and West Kingsdown as a Dementia Friendly Community which included supporting the setting up of a very successful Market Place event on the 3rd May in the Village Hall.

If anyone would like further information or support please contact me on 07811271259 or [Jackie.west@kent.gov.uk](mailto:Jackie.west@kent.gov.uk).

**Minutes of Previous Meetings**

The MINUTES of the Planning Committee held on 24th May 2017 were submitted.

It was moved from the chair that they be signed as a true record.

**ALL IN FAVOUR.**

The MINUTES of the Annual Parish Council Meeting held on 24th May 2017 were submitted.

It was moved from the chair that they be signed as a true record.

**ALL IN FAVOUR.**

The MINUTES of the Planning Committee Meeting held on 12th June 2017 were submitted. It was moved from the chair that they be signed as a true record.

**ALL IN FAVOUR.**

The MINUTES of the General Purpose Committee Meeting held on 12th June 2017 were submitted. It was moved from the chair that they be signed as a true record, and any recommendations be implemented.

**ALL IN FAVOUR.**

### **Any Urgent Business**

The Chairman ruled that any business received since the despatch of the Agenda, by reason of special circumstances, be considered, in order to avoid any undue delay and have up to date information.

**Diary Item:** there were no diary items

**Footpaths:** No footpath matters

### **Correspondence**

#### **Millfield Road:**

- A. Parish Council had received a request from 26 Millfield Road asking that Members consider selling a piece of land to the owners so that they are able to extend their garage making it slightly larger and also eliminating the expense of maintaining the bush to the side. Members discussed the matter and it was proposed by Cllr P Bosley and seconded by Cllr Watchorn that the Council should not sell the land

**ALL IN FAVOUR**

- B. The overhanging branch had been trimmed back so this matter was now resolved. The council would review if there was any need to trim back the bush and it would be diared for September.

**RECEIVED**

### **Housing needs survey:**

Report of the housing needs survey for West Kingsdown was received for Members' consideration. The survey was undertaken by the Rural Enabling Officer of Action with Communities in Rural Kent, Tessa O'Sullivan, who offers the opportunity to meet with the Council to discuss the findings. Members commented about the low percentage that had returned the forms but it did show a need for affordable housing for first time buyers and older people who wished to stay in the village but downsize. It was proposed through the chair that a closed meeting should be arranged with Gavin Missons and Tessa O'Sullivan in September prior to the publication of the report to discuss the findings. The Clerk was asked to offer some dates to Councillors. **ALL IN FAVOUR**

### **Neal Road:**

Two wooden posts have been put on the frontage of land at Neal Road to prevent a caravan or vehicle parking on the land.

A quote had been received from G Bint, the grounds contractor to cut this piece of land for the sum of £10 per cut. It would be cut fortnightly in line with other pieces of land the Parish owns. It was proposed by Cllr P Bosley and seconded by Cllr Christie that this be accepted and added to the grounds contract schedule.

**ALL IN FAVOUR**

### **Paving at the Gamecock:**

Cllr Stoneham, Cllr Yarnold and Cllr Richards had met on site to discuss the paving outside the Library. The quotation to concrete the paving from the car park to the two metal posts at the front was £650. To lift and relay about 12 identified slabs towards the library door would be an additional £150. It was proposed by Cllr Bosley and seconded by Cllr Richards that Council should accept the quote and give authorization for works to start. The Council would accept this quote as the contractor has previously worked on relaying slabs and concreting sections at this site before.

**8 IN FAVOUR**

**1 ABSENTION**

### **Report from the Village Hall management Committee:**

Everything going well with regular bookings, working party had carried out work outside on replanting shrubs and this time they have remained in place. The barbed wire on the outside light bracket seems to have stopped youths climbing onto the roof and causing damage. The Committee were just looking into the frequency of the bunding being strimmed and had discussed this with the contractor regarding costs, they were awaiting a price. Boxing club was doing very well and it was hoped they would have the upstairs completed fairly soon and have the boxing ring and all activities upstairs. AGM 11th July at 7,30pm.

### **Finance**

Details of the current balance were received. There had been an income of £51,036.00 with cheques totalling £9,293.76 to be paid (this was minus the Church Woods grant as the figure was to be clarified). It was proposed from the Chair that this be approved and payments made.

**ALL IN FAVOUR**

**Internal audit**

This was completed on 26th May 2017 by Cllr Illingworth and no matters of concern raised.

**Planters**

Cllr Yarnold said he would take responsibility and ownership for the Planter at the Ash Road end and he would liaise with Cllr Holdstock regarding the planter at the Texaco garage end of West Kingsdown.

**Community Safety Partnership meeting**

This meeting took place on Thursday 22nd June - one point that came from this meeting that residents are reluctant to call 101 should they have seen a crime or offence take place, because of the long waiting times on the phone to report the matter. The Clerk was asked to contact the Police and Crime Commissioner for Kent to report the difficulties that residents are having with the 101 system and to include a suggestion that such reporting might be undertaken on line.

**RECEIVED****Millfield Road**

A quote had been received from SL Treecare to fell to near ground level and then grind out the stump of an Ash Tree near 88 Millfield Road for the sum of £195.00. It was proposed Cllr P Bosley and seconded by Cllr Watchorn that this quote be accepted.

**ALL IN FAVOUR****Kent Playing Fields Association**

Membership is due to be renewed for the sum of £20. Members confirmed their decision made on 11/4/16 not to renew the membership.

**RECEIVED****Bus shelters**

The bus shelter repairs and repainting was completed and the quote from Chris Sloan to replace Perspex was £435. It was proposed by Cllr P Bosley and seconded by Cllr Illingworth to accept the quote.

**3 IN FAVOUR**  
**4 AGAINST**  
**1 ABSENTION**

**Gamecock Meadow**

It has been reported by the contractor Abel Landscapes that the bottom pitch (nearest the bunding) grass does require a feed treatment as it is poor condition. This would be by making slices into the field using a machine and spreading the feed, just before rain (hopefully this can be done in July before the football season). The cost of this treatment would be £380. It was proposed by Cllr I Bosley and seconded by Cllr Codling to accept the quote and have the grass treated.

*Cllr Yarnold left the meeting*

**Guttering Groundsman store**

Update from Alan Clark to use black or brown wood grain fascia's, the cost of materials would be £760 for materials, using black smooth finish is estimated to be around £80 cheaper. It was proposed through the Chair to accept the revised quote and to have the brown wood grain material.

**ALL IN FAVOUR****Matters Arising:**

**Page 6 Woodside:** Enforcement action by SDC will shortly be taken.

**Page 6 Hayes Farm:** Enforcement action had been taken by SDC.

**Page 9 Youth services:** The Clerk would attend the interviews on behalf of the Council

**Page 11: Dog Fouling:** Council agreed to look at the Bin in the green area of Millfield Road and move it to a location along the alleyway alongside 66 Millfield. This bin is a litter bin and not a dog waste bin, although a litter bin can be used for dog waste. The Clerk has contacted direct services and asked how regularly this bin is emptied.

Cllr Illingworth to monitor the situation and report back to Council.

**DIARY OCTOBER**

**Page 13 Running Free.** In the absence of any comments from members by the deadline of 26 June the Chairman had submitted the document he had circulated on behalf of the Council

**Page 14 Adizone:** The Clerk to re-order a sign for the one broken and Council would look at fixing it on in a different way.

**Page 14. Drainage:**

**Drainage/gully:** these were reported to KCC through their portal. This portal can also be used by members of the public and Councillors to report issues direct to the Kent County Council. The cleaning of the drains had been completed on 28th June.

**Forge Lane Litter:** Cllr I Bosley had met with the resident who had raised the concerns regarding rubbish and this area would be monitored. The Clerk would write to the Portobello and ask if they could place a bin in the car park to reduce rubbish blowing about.

**RECEIVED**

**Newsletter Items:**

Dog Fouling  
Youth work  
New youth worker  
Audit

**Dates of Next meetings**

**Planning & General Purpose Committee and Finance after GP committee meeting: Monday 10th July 2017** at 7.45pm at Old School

**Planning & Parish Council Meeting: Wednesday 26th July 2017** at 7.45pm at Old School

**General Purpose Committee:** Monday 21st August at 7.45pm at Old School

**Meeting closed at 9.55pm**